

REGULAR BOARD MEETING AGENDA

10:00 A.M.

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

WEDNESDAY, FEBRUARY 1ST, 2017

ITEM:

1. Call to Order, Chaplain Grossman to give Invocation, and Flag Salute.

10 a.m.

2. Roll Call.

Directors Ashworth, Kliewer, Anderson, Beem, and McCall present.

3. Approval of Minutes for the Regular Board Meeting of January 4th, 2017.

Director Kliewer motions to approve meeting minutes from January 4th, 2017. Director Anderson seconds. Motion carries, 5-0.

4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

5. Cash Report

As of 02/01/17 the interfund cash balance is \$379,116.05.

6. Old Business and Board Directives from Previous Meetings

6a. Discussion and Possible Action to add *Donations* and *Deposits* as permanent agenda items with Resolution #02012017. –Director Ashworth

Director Ashworth reads the resolution and calls for a vote. Motion carries, 5-0.

6b. Discussion and Possible Action regarding clarification of employee regular pay and strike team pay. – Director Beem

Director Beem informs the Board that the City is in the process of writing up a policy. Item tabled until March.

6c. Discussion and Possible Action regarding adjustment of District boundary lines. –Director Kliewer
Item tabled until March.

7. NEW BOARD BUSINESS AND POSSIBLE ACTION

No new business.

8. Next regularly scheduled Board Meeting scheduled for Wednesday, March 1st, 2017 at 10:00 a.m.

Director Ashworth instructs Secretary Davis to add discussion and possible action regarding changing the day of regular board meetings to the March agenda.

9. Chief’s Report and MSFPD Information Report to the Board. —Chief Joyce

Chief Joyce reads the January report. See attached.

116 calls, with an average of 4 responders per call.

Training report:

CPR/AED refresher training.

Information report:

We received our final payment from this year’s strike team assignments. The total deposited after paying firefighters is approximately \$142,000.00.

10. Fund Transfers

The following were approved and processed outside of a Board meeting and are being made a matter of public record:

- Chimney Fire revenues- \$40,000.00 to 611100 (Salaries and Wages)
\$55,292.00 to 728000 (Departmental Expenses)

To be approved today:

- Gap Fire revenues- \$14,000.00 to 611100
\$25,334.00 to 728000
- Siskiyou Fire revenues- \$500.00 to 611000
\$711.00 to 728000

Director Anderson motions to approve fund transfers. Director Beem seconds. Motion carries, 5-0.

11. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

Director Kliewer motions to pay the bills. Director McCall seconds. Motion carries, 5-0.

12. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting

- **Regular Payroll: 12/23/16-01/05/2017**
 - **\$318.14** **wages**
 - **\$52.72** **Federal taxes**
- **Stipend Payroll: 10/01-12/31/2016**
 - **\$1,008.92** **wages**
 - **\$167.16** **Federal taxes**
- **Quarterly CA UI and Employment Training Tax: 10/01-12/31/2016**
 - **\$1,382.45** **tax payment**
- **Strike Team Payroll: Chimney Fire (State)**
 - **\$30,141.81** **wages**
 - **\$8,656.76** **Federal taxes**
 - **\$647.81** **State taxes**
- **Regular Payroll: 01/06-01/19/2017**
 - **\$180.09** **wages**
 - **\$29.82** **Federal taxes**

Director McCall motions to approve ratification of payroll claims. Director Kliewer seconds. Motion carries, 5-0.

13. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

New Board pictures in March.

14. Adjournment

11:05 a.m.

Respectfully submitted,

Secretary Davis